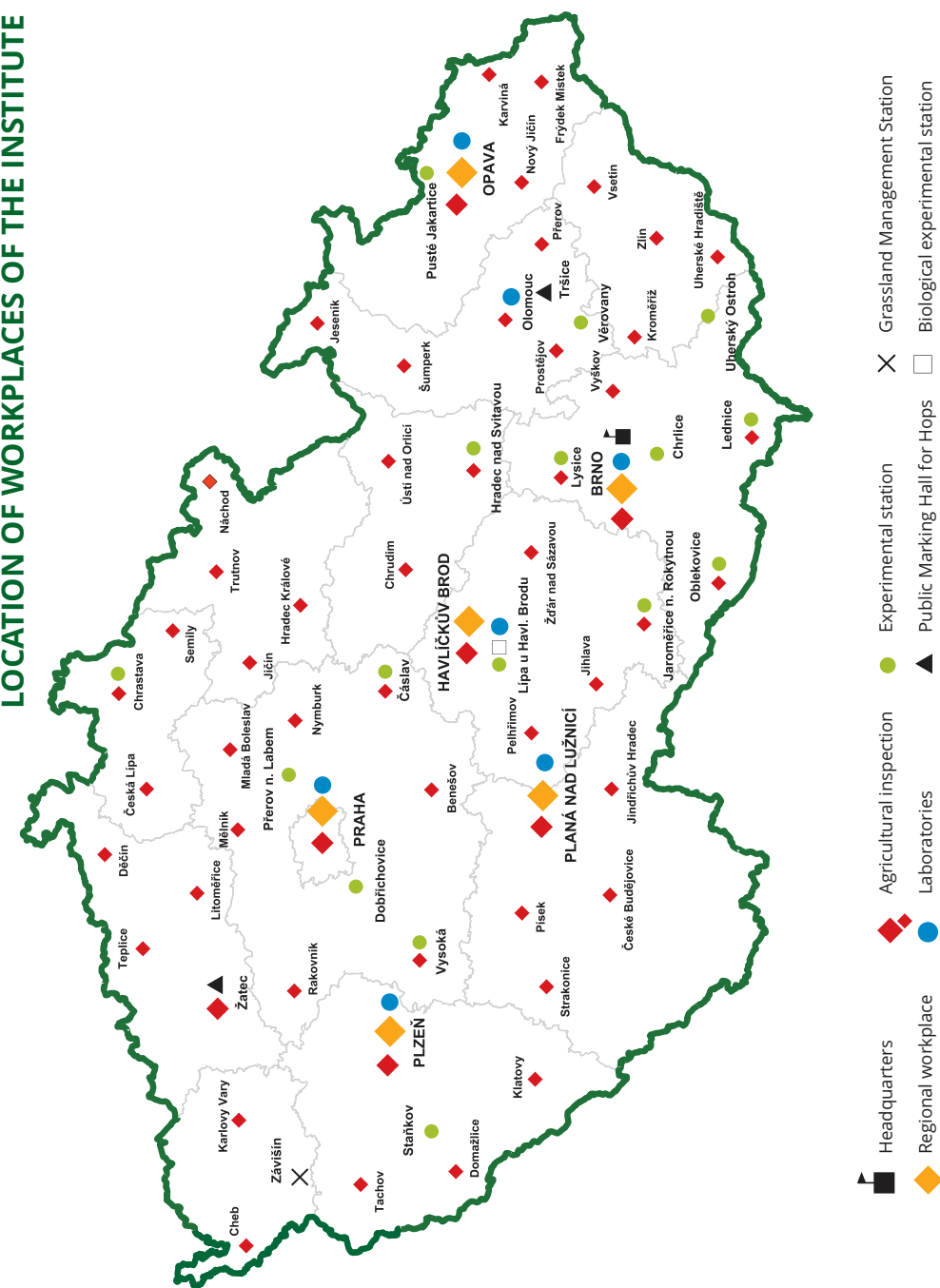


# CENTRAL INSTITUTE FOR SUPERVISING AND TESTING IN AGRICULTURE

ISO 9001:2008 certified

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## LOCATION OF WORKPLACES OF THE INSTITUTE



ÚKZÚZ is a specialised body of the state administration established by Act No. 147/2002 Coll., an organisational part of the state system and an administrative authority subordinated to the Ministry of Agriculture of the Czech Republic.

The Institute performs the administration and carries out some other administrative activities, expert and testing tasks and control and monitoring activities in the areas of:

## FERTILISERS AND SOIL

- Registration of fertilisers, issuing acceptance of placing notified fertilisers on the market, keeping the List of Mutually Recognised Fertilisers and EC Fertilisers.
- Carrying out official controls on production and placing fertilisers on the market, labelling, packaging, storage and use of fertilisers.
- Controls of compliance with the requirements for application of modified sludge on agricultural soil.
- Carrying out official controls on use of river or lake sediments on agricultural soil.
- Sampling of fertilisers, soils, sludge and sediments.
- Controls in the framework of the Cross-Compliance system – controls of farming in vulnerable areas and controls of compliance with the requirements set in standards for good agricultural conditions.
- Controls of selected requirements within the agro-environmental and agro-environmental climate-oriented provisions for the payment agency (SZIF).
- Monitoring of agricultural soils, monitoring of quality of materials applied into soil (modified sludge, lake sediments), active biomonitoring (observation of deposition load of plants), keeping the Register of Contaminated Plots.
- Organising and evaluation of agrochemical testing of agricultural soils.
- Survey of the properties of forest soils and the level of nutrition of tree species.
- Organising long-term field trials, lysimetric observations of nutrients percolation and short-term pot trials.

## PLANT VARIETIES

- Granting plant variety rights.
- National Listing of Plant Varieties.
- Keeping the State Plant Variety Book, publishing the National List of Plant Varieties.
- Plant variety testing for National Listing, granting plant variety rights and official controls of the listed varieties.
- Organising plant variety tests for the Recommended List of Varieties.
- Publishing information on plant varieties.
- Carrying out tests for the Community Plant Variety Office (CPVO) on the basis of CPVO Administrative Council entrustment in accordance with Council Regulation (EC) No 2100/94.
- Representing the Czech Republic at the International Union for the Protection of New Varieties of Plants (UPOV).
- Participation in creating, commenting and introducing the relevant national, European and international protocols.
- Co-operation with plant variety examination offices of the UPOV member states.

## SEEDS AND SEEDLINGS

- National and international (ISTA, OECD) certification of seed and planting materials of agricultural species and vegetables.
- Registration and keeping the records of subjects placing seeds and seedlings on the market.
- Authorisation of persons to perform partial activities within the framework of seed certification.
- Control of seed and propagating material placed on the market, including imported seed, post-control of standard seed of vegetables and seed mixtures, check of varietal identity and purity in post-control tests.
- Sampling and laboratory testing of seed and seedlings in National Reference Laboratory for Testing of Seed and Seedling accredited pursuant to national and international standards (ISTA and ČSN EN ISO/IEC 17025: 2005).
- Keeping the Database of Seed and Propagating Material of agricultural species and vegetables suitable for organic agriculture and granting of exceptions for use of conventional seed and seedlings.
- Authorisation of placing on the market seed of not yet officially listed varieties according to Commission Decision 2004/842/EC.

## PERENNIAL PLANTS

- Acknowledgement and inspection of propagating material of hop, vine, fruit and ornamental plants.
- Keeping the Register of Propagating Material and the Register of Fruit Orchards.
- Keeping the joint Vine and Wine Register, administration of production potential.
- Keeping the Hops Register, hops certification, testing of hop varieties for the purpose of registration and granting protection rights, inspection of registered varieties.
- Sampling and processing of fresh grapes into wine for the European data-bank on isotopic wine values.

## PROTECTION AGAINST HARMFUL ORGANISMS

- Detection and reduction of occurrence and spread of harmful organisms.
- Phytosanitary control of all sectors of plant protection and plant products.
- Systematic phytosanitary control of plant health including the agenda of plant passports.
- Issuing official measures and emergency phytosanitary measures.
- Survey of occurrence of regulated harmful (quarantine) organisms in the territory of the Czech Republic.
- Areal monitoring and evaluation of non-regulated harmful organisms and plant defects in the territory of the Czech Republic.
- Informing about resistance of harmful organisms to active substances of plant protection products.
- Carrying out import phytosanitary inspection and export phytosanitary survey for import and export of plants, plant products and other related items in trade with third countries. Registration of organisations for control of harmful organisms and registration of producers of wood packaging materials and supervision of wood packaging material within the Czech Republic.
- Supervision of compliance with principles of integrated pest management.
- Plant products protection in relation to food safety.
- Registration of persons for the purpose of plant health care.

## PLANT PROTECTION PRODUCTS

- Evaluation and authorisation of plant protection products, including parallel trade, auxiliary products and biological agents.
- Implementation of the National Action Plan for the safe use of plant protection products.
- Evaluation of active substances of plant protection products following the European Commission programme.
- Supervision over placing on the market and proper use of plant protection products and auxiliary products.
- Sampling of plant protection products.

- Certification of natural and legal persons performing efficacy tests in compliance with the rules for Good Experimental Practice (GEP).
- Supervision of inspection of the application machinery for plant protection products.
- Certification of professional users for handling and use of plant protection products and related supervision on fulfilling of legal obligations.
- Collecting and evaluation of data on use of plant protection products and total amounts used in individual crops and regions .
- Authorisation of aerial application of plant protection products.

## FEED

- Registration and approval of feed business establishments, keeping the Register of Establishments, issuing decisions and qualification certificates.
- Cross-Compliance controls for the sector of feed hygiene and eradication of BSE.
- Carrying out official controls on manufacturing, import, usage, safety and quality of feed, feed additives and premixtures, supervision.
- Sampling of feed, feed additives and premixtures.
- Monitoring of presence of prohibited and undesirable substances in feed.
- Expert activities for feed, issuing expert opinions, analyses and certificates.
- Administration of Rapid Alert System for Food and Feed (RASFF) in the area of feed.
- Biological testing of feed and materials for its production, premixes and supplementary substances.
- Testing of final hybrids of meat breeds of pigs.

## ORGANIC FARMING

- Carrying out official controls of organic farming.
- Control of compliance with minimal requirements within agri-environmental measures dealing with organic farming.
- Keeping the List of Plant Protection Products and Fertilisers that can be used in organic farming.
- Keeping the Bio-seed Register and granting exceptions for the use of conventional seeds in organic farming.

## LABORATORIES

- Laboratory analyses and tests for the technical divisions of the Institute.
- Accreditation pursuant to ČSN EN ISO/IEC 17025:2005.
- Development, validation and introduction of new laboratory methods.
- Issuing unified work procedures.
- Participation in creation, commenting on and introduction of the relevant national standards (ČSN), European standards (CEN) and International standards (ISO) and binding provisions.
- Co-operation with EU Reference Laboratories.
- Co-operation with international organisations EPPO, CIPAC and ESPAC.
- Providing proficiency testing programmes in the field of chemical testing of soils, sewage sludges and sediments, feed and plant material (accredited pursuant to ČSN EN ISO/IEC 17043).
- Issuing certificates of qualification to perform laboratory activities.
- Authorisation of external laboratories to perform expert activities for diagnostics of harmful organisms.

**All ÚKZÚZ processes are being audited. Internal audits are focused on the evaluation of functionality of processes and activities and on quality management systems.**

## GENERAL LEGAL REGULATION

**Act No.147/2002 Coll.**, on the Central Institute for Supervising and Testing in Agriculture, as amended – regulating the position and competences of the Institute.

Special national legislation regulating particular administrative, expert and testing activities of the Institute in the areas listed in the Act on the Institute.

Directly applicable EU legislation regulating rights and obligations of Member States and agricultural public.

## INSTITUTE ORGANISATION SCHEME

